

*SES – Specialists in Mechanical & Electrical Services to the Construction Industry*

**HEALTH & SAFETY POLICY STATEMENT  
January 2020**

It is the policy of the Company to provide a healthy and safe working environment, so far as it is reasonable practicable, for all personnel while on Company premises.

The Directors of the company have authorised Steve Tyler and Matthew Didcote to issue Risk Assessments and Method Statements on behalf of the company.

The Company will not allow unsafe working practices in the operation of its business and it is the responsibility of line management to ensure that the health, safety and welfare of all employees, contractors and visitors under their control at all times.

The company shall take all reasonable steps to provide and maintain:

- Plant, equipment (including personal protective clothing) and systems of work that are safe
- To ensure that such equipment is used and the systems complied with
- Safe arrangements for the use, handling, storage and transport of articles and substances
- Employees that will be competent to undertake the requirements of their specific roles
- Adequate information, instruction, training and supervision to enable all employees to avoid work related hazards and risks and to positively contribute to their own health and safety and that of all others whilst at work
- Adequate welfare facilities

In this respect employees are reminded of their own obligations under section 7 and 8 of the Health & Safety at Work, etc Act as it is the responsibility of all employees to abide by regulations and procedures laid down for their health and safety.

It is thus a condition of employment that employees take reasonable care to safeguard their health and safety and that of other persons who may be affected by their actions at work. Employees who are aware of any condition which may be hazardous or unsatisfactory are required to bring the matter to the attention of their immediate line manager/supervisor. Suggestions by employees for improvement of health and safety standards in the workplace will be actively encouraged and welcomed by the Company.

All injuries, however slight, must be reported and entered into the Accident Book immediately which is held in the office. Appropriate arrangements are in place for an adequate number of First Aiders and the supply of First Aid boxes which are located within site offices.

The responsibility for the maintenance and development of the Company's Health & Safety systems rests with the Directors, and the regular setting and reviewing of objectives and the provision of adequate resource to allow those objectives to be achieved.

This statement will be reviewed, added to or modified as appropriate and may be supplemented in appropriate cases by further statements or instructions relating to particular work areas. This policy statement should be read in conjunction with the Company Health & Safety Organisational Chart.

A handwritten signature in black ink, appearing to be 'S. Tyler'.

**Steve Tyler**  
**Director for Health & Safety Date: 14/01/2020**  
Revision 8